



## REPORT AND RESULTS OF THE ANNUAL GENERAL MEETING 2021 OF THE NATIONAL BIODIVERSITY NETWORK TRUST

Company number 03963387 – Registered Charity Number 1082163

### MINUTES

DATE: 24 NOVEMBER 2021

LOCATION: VIRTUAL MEETING  
MICROSOFT TEAMS

TIME: 12:45 – 13:00

**Chair:** Neil Hodges

**Minutes:** Sarah Hyslop

**Company Secretary & CEO:** Lisa Chilton

**Trustees Present:** Roddy Fairley, Belinda Howell, Mandy Rudd, Wilma Harper, Matt Postles, David Slawson, Terence Jagger, Matt Postles, Pete Tomlin

#### **Neil Hodges; Open remarks / Welcome**

The Chair welcomed everyone attending the AGM.

This meeting was recorded and is available on the NBN website [here](#)

#### **Apologies for absence**

All Trustees were present at the meeting.

#### **Minutes of the previous meeting**

These have been made available for viewing on the NBN website [here](#). No notifications of amendments had been received and, as such, as the minutes from last year's meeting were approved as a true record.

#### **Neil Hodges, Presentation of the Annual Report**

The Chair reported that the following Trustees had stepped down from the NBN Trust Board this year, and he thanked them for their time and commitment: Helen Wilkinson, Liz Proctor, Peter Bridgewater and Andrew Wood. Andrew was also thanked for his long service on the Board, with much of that being as Treasurer.

The NBN Trust welcomed Terence Jagger, David Slawson, Camilla Taylor and Pete Tomlin onto the Board in June 2021.

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Thanks were given to Jo Judge for her time as NBN Trust CEO. Thanks were also given to Mandy Henshall for her time as interim CEO, before we welcomed Lisa Chilton to this role in April 2021.

The Chair advised that the 2020-2021 Annual Report is now available for viewing electronically on the NBN website [here](#). This is an excellent annual report, and the Chair encouraged the Network to read it in full. The report details the 5% increase in the number of data providers to the NBN Atlas and the 29% increase in the number of registered users of the NBN Atlas.

The NBN Trust also became the UK node for iNaturalist and were involved in the preparation of the Geospatial Commission Report. Looking ahead to next year, the Trust will be leading Scotland's Better Biodiversity Data Project.

The NBN Trust staff have done a fabulous job with continuing to work throughout the pandemic and ensuring business carried on as usual.

### **Roddy Fairley, Presentation of the Annual Financial Accounts**

The NBN Trust financial statements for 2020-21 have been made available on the NBN website [here](#). The statements show a similar position as last year. The year-end balance looks comfortable and healthy, however we need to look ahead and seek assurances from our key funders for future income.

There are significant challenges in front of us and the Trust needs support from the Network to ensure adequate recognition moving forward.

The financial accounts for the period 2020-2021 have been officially approved by the Board of Trustees.

### **Ordinary Resolutions**

#### **A. Election of Auditors**

That Rogers Spencer is appointed Auditor of the Charity to act as such until further notice and that the Trustees be authorised to fix their remuneration.

#### **Resolution:**

Ordinary Resolution:

*The Board of Trustees recommend the appointment of Rogers Spencer as Accountants for the financial year 2022 - 2023 and that the trustees shall fix their remuneration.*

### **Voting**

The NBN Trust Articles, revised in November 2018, state:

18. (1) *No business shall be transacted at any general meeting unless a quorum is present.*
- (2) *A quorum is:*
  - (a) ***20 members present in person or by proxy and entitled to vote upon the business to be conducted at the meeting***

*(3) The authorised representative of a member organisation shall be counted in the quorum.*

As at the voting deadline, 22 November 2021, voting was as follows:

AGM Voting Summary 2021	
Members Eligible to Vote	252
Votes Received	40
% of membership voting	15.87
Quorate	20
In Favour	30
Proxy (Chair to vote on their behalf)	9
Abstain	1
Against	0
Individual Member Votes	18
Organisational Member Votes	22

**The resolution was passed.**

#### **Questions and answers**

With no comments or questions, the meeting closed at 13:00 pm.

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