

# REPORT AND RESULTS OF THE ANNUAL GENERAL MEETING 2019 OF THE NATIONAL BIODIVERSITY NETWORK TRUST



Company number 03963387 – Registered Charity Number 1082163

## MINUTES

DATE: 13 NOVEMBER 2019

LOCATION: ALBERT HALL,

TIME: 17:25 – 17:45

NOTTINGHAM

**Chair:** Neil Hodges

**Minutes:** Giselle Sterry / Sarah Hyslop

**Company Secretary & CEO:** Dr Jo Judge

**Trustees Present:** Belinda Howell, Mandy Rudd, Helen Wilkinson, Wilma Harper

**Trustees Apologies:** Liz Proctor, Matt Postles, Andrew Wood

### 17.25pm Neil Hodges, Chair Report

The Chair welcomed everyone attending the AGM and reminded delegates that the quorum had been changed to 20 following the changes to the Articles at last years meeting.

The Trustees, Secretariat, participants of the Stakeholder group and past Chair Michael Hassell were all thanked for their input during the year.

Since becoming Chair, meetings have been held with network and learned about the sector and the various differing business models. Going forward need to keep momentum and progress with the matter of sharing open data. The Stakeholder meetings are also ongoing and this will be one the ways the network can feed into the strategy refresh which is happening next year.

### 17:30pm Roddy Fairley, Treasurer Report

The group were provided with an overview of the financial report for 2018/19.

The current finances are looking healthy and we have delivered a balanced budget broadly on target. However, the road ahead is uncertain and we need to continue to diversify our income.

There is a surplus of £76K for 18/19 largely due to the restricted funds from the Heritage Lottery which were paid in February but will be expended during 19/20. The HLF grant runs until December 2020. The full set of accounts are available to view on Companies House and on the NBN Trust website.

The Trust reserves are set at £140K which is the amount required to sustain the Trust for three

months.

The Finance and Management Committee continue to review and manage risks.

**17:35pm Jo Judge, CEO Report**

The Annual Report 2018-19 has now been published and is available to view on the [NBN Trust website](#). A brief demonstration of this was given to delegates.

Thanks were given to Mandy Henshall for the production of this in the new interactive format.

**17.40pm Ordinary Resolutions**

**A. Election of Auditors**

That Rogers Spencer is appointed Auditors of the Charity to act as such until further notice and that the Trustees be authorised to fix their remuneration.

A total of 29 votes in favour were received from members in the room.

No votes against the election of the auditors were received.

To note that a total of five proxy votes were received – 4 from organisations and 1 individual. These votes were for; 3 in favour, 1 abstain and 1 naming proxy to vote in person at the meeting.

**The resolution was passed.**

**The meeting closed at 17.45 pm**