

1. Current significant issues

Sustainability and Finances

- a) Meeting with Chief Scientists' Group 6th November 2018 – Verbal Update
- b) HLF & Esmee Fairbairn Grant Applications – Verbal Update

2. Matters for approval

None

3. Update on Strategic plan implementation

For full details see progress against action plan for 2018/19 **TTE18-03 P02**

The majority of action priorities for 2018/19 are on track. Three actions are currently showing as amber:

- Improve data interrogation and visualisation tools – Some progress has been made via the stakeholder workshops, however, specific events have not yet been scheduled.
- Stakeholder workshops – Workshops in England and Northern Ireland not yet taken place. A workshop on the NBN Atlas will be held at the NBN Conference in November which will allow more people to provide their input. Suggestions from the Scottish and Welsh events have been compiled and prioritised

Progress on these two actions has been hampered by not replacing the projects officer who left in July and another member of staff being on sick leave for 3 months (August – October).

- Development and implementation of customisable user pages – this action has been given a reduced priority and will be completed early in 2019/20.

4. Major Key Performance Indicators

a) NBN Atlas update – see paper **TTE18-03 P05**

b) Membership/sponsorship

There has been no increase in the number of members in the last quarter with total number remaining at 227 members. However, there has been a change in the breakdown of the membership categories, shown below.

Category	Number of members	
	June 2018	October 2018
Affiliate	11	11
Organisational	108	107
Corporate	2	2
Individual	62	64
Honorary	14	13
Lifetime	13	13
Students	17	17

The NBN received £130.52 in donations between 1st July and 30th September 2018, £46.60 from Easyfundraising (www.easyfundraising.org.uk) and £64.85 from donations via the website, £12.57 from PayPal Giving and £6.50 from the NBN Lottery.

5. Risk and Compliance Update

Risk

For full details see risk register **TTE18-03 P03**

None of the previously identified risks have increased since July, and one, Strategy, has reduced due to the review presented to the board in July and the identified actions (e.g. applying for an HLF Resilient Heritage Grant).

Compliance

Internal audit – a review of options for performing an audit is included in the proposed work plan for next financial year.

6. Matters for noting

a) CC-BY-NC dispute

The NBN Trust has set a precedent by providing a ruling on a dispute over whether a use was commercial or not for the first time. As agreed with the board we have taken the decision that contractors who were employed by a government agency (in this case APHA) using data from the NBN Atlas is a commercial use, as they are obtaining monetary compensation for doing so. As a result of this our guidance has been updated to reflect that if anyone is obtaining monetary gain from the use of CC-BY-NC data that is commercial use, even if the end use/product is not for profit.

b) SBIF Review update

The business case has now been submitted to the Scottish Government. A SBIF Development Officer has been appointed on a six-month contract to progress the implementation plan and provide advocacy.