

## NBN Chief Executive's Report

July 2018

### 1. Current significant issues

- a) Strategy and sustainability  
To be covered separately (TTE18-02 P01)

### 2. Matters for approval

None

### 3. Update on Strategic plan implementation

For full details see review of progress against action plan for 2017/18 (TTE18-02 P03) and progress against action plan for 2018/19 (TTE18-02 P04)

The following actions were completed in 2017/18:

- Regional and national sensitive species list created and an NBN Trust Sensitive Species Policy published
- System for identifying and displaying the verification status of individual records on the NBN Atlas implemented
- Review of NBN Trust board and governance completed and new trustees appointed

Three strategic actions have been carried over into 2018/19. These actions and the reasons for non-completion in 2017/18 are:

- Phase 2 of the Enhanced Access to Sensitive Species Data – funding was not secured in time by country agencies
- Stakeholder workshops – partners were not ready for workshops in 2017/18
- Development and implementation of customisable user pages – delay in recruiting developer and

The publication of an NBN data infrastructure strategy has been postponed until 2019/2020

All action priorities for 2018/19 are currently on track.

### 4. Major Key Performance Indicators

- a) NBN Atlas update – see paper (TTE18-02 P05)
- b) Membership/sponsorship  
As at the end of June 2018 the NBN had 227 members, a breakdown of the membership categories is shown below.

Category	Number of members
Affiliate	11
Organisational	108
Corporate	2
Individual	62
Honorary	14
Lifetime	13
Students	17

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This is an increase of 30 members, 5 organisations and 25 individuals.

The NBN received £221.56 in donations between 1<sup>st</sup> April and 30<sup>th</sup> June 2018, £50.53 from Easyfundraising ([www.easyfundraising.org.uk](http://www.easyfundraising.org.uk)) and £171 from donations via the website. A further £111.31 has been received from Gift Aid.

Sponsorship for the NBN Conference 2018 has been received from Habitat Aid (£1,000) and Wildcare (£150).

**5. Risk and Compliance Update**Risk

For full details see risk register (**TTE18-02 P06**)

Three of the previously identified risks have increased since February, the financial, staff and strategy risks. The financial and strategy risks will be discussed in detail within the Strategy and Sustainability review discussions.

The staff risk has increased as Ella Vogel, the Project Officer, has left.

A new risk, technology, has been added to reflect the Trust's necessity to stay up-to-date with technological advances.

Compliance

Internal audit – a review of options for performing an audit is in progress

GDPR policy developed – all actions necessary for compliance completed

**6. Matters for noting**

- a) Misuse of data on non-commercial licences  
The implementation of a formal procedure for dealing with breaches and the more prominent information and check boxes requiring users to accept the licence conditions have not yet resulted in a reduction of what appear to be commercial users downloading CC-BY-NC data. See paper (**TTE18-02 P07**) for more information.
- b) GDPR guidance online  
Guidance authored by Paul Gilbertson (JNCC) online
- c) NBN Atlas Stakeholder events took place in Wales and Scotland
- d) SBIF Review update  
The business case document is close to submission to the Scottish Government.