

Progress Against Action Plan Priorities 2017/18

Explanation of RAG status and indicators

Indicator	Status	Indicator means one or more of the following		
	There are significant issues with the project	Delays against critical milestones over 4 weeks	Significant lack of resources that cannot be resolved internally	Dissatisfaction or resistance from stakeholders that mean acceptance may be delayed or benefits not achieved
	A problem has a negative effect on delivery, but can be dealt with by NBN Secretariat	Delays against critical milestones over two weeks	Lack of resources that can be resolved	Dissatisfaction or resistance from stakeholders which can be addressed
	Performing to plan	On course to complete on time	No resource problems	Stakeholders satisfied with outcomes

Strategic Aim	Strategic Action	Milestones	Measure of success	NBN Lead?	Supported by	Progress as at 23/10/2017	RAG Status
1. Record, collect, diversify, enhance & mobilise biological data	Increase verification capacity through establishment of a UK Verification Network to share best practice, celebrate success and recruit	Draft ToR for UK verification network by 20/11/2017 ToR agreed by partners by 31/12/2017	A demonstrable increase in verification capacity and “time to market” of verified records by 31/12/2018	No*	Verification & online recording working group	Discussions within Working Group suggest a formalised network with ToR is not required/wanted by wider network Work is continuing to define a more informal situation with a verification hub, with a meeting in February 2018 to focus on this	
	Maintain and improve NBN Record Cleaner rule sets and identify quality of records across all NBN systems	Preliminary assessment of current situation with Record Cleaner, what updating is required and level of use by 31/10/2017	An updated and fit for purpose Record Cleaner that is compatible with the NBN Atlas by 28/02/2018	Yes	Verification & online recording working group	NE have provided some funding to BRC for to look into updating record cleaner.	
	Prepare an online recording strategy for the UK to ensure system consistency and standardisation	Working group convened July 2017 First draft of strategy circulated by 15/10/2017 Strategy agreed by 28/02/2018	Online recording methods are clear, consistent and interoperable by 31/03/2019	Yes	Verification & online recording working group	NBN Staff are heavily involved in the SBIF review, which is progressing these discussions through their workshops.	

Strategic Aim	Strategic Action	Milestones	Measure of success	NBN Lead?	Supported by	Progress as at 23/10/2017	RAG Status
	Create regional and national sensitive species lists	Workshop to be held in July 2017	NBN data partners understand criteria for inclusion on NBN Atlas Sensitive Species lists so that locations of only species in genuine need of protection are blurred	No*	Taxon experts, National schemes & societies, government agencies, ALERC, BRC, CEH	Completed. Final policy published February 2018.	
	Accelerate data flow through NBN systems by publicising the data flow model, establishing data flow agreements and creating a data flow tool to track records through the system	Data flow model to be agreed by 30/11/2017 Data flow agreements established by 31/01/2018 Specifications for data flow tool agreed by 31/03/2018	Data flow "time to market" significantly increased by 31/03/2019	Yes	ALERC, BTO, BRC, RSPB	NBN Staff are heavily involved in the SBIF Review which has made great progress on this through their workshops. A proposed simplified data flow has been produced (see Appendix A). Future milestones may change to align with the SBIF timelines.	
4. Provide the best biological information Management Infrastructure	Prepare and implement a technical vision and strategy for NBN data infrastructure for data capture, management and dissemination (in conjunction with NBN Trust)	Initial discussions completed by 31/10/2017 Draft strategy available by 31/01/2018	A clear and transparent vision for the NBN data infrastructure published by 31/03/2018	Yes	BRC, RSPB, SNH, NE, NRW, CeDAR	Other work has taken priority over this. Postponed to 2018/19	

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	members and international partners)						
	NBN Atlas: Implementation of a system for identifying and displaying verification status of records on the NBN Atlas	System agreed by 31/10/2017, implemented by 31/12/2017	All records on NBN Atlas include a verification status	No*	Verification Working Group	Completed System implemented February 2018	
	Development and implementation of system for enhanced access to capture resolution sensitive species records on the NBN Atlas	System agreed by 30/09/2017, implemented by 30/11/2017	Authorised users able to access capture resolution sensitive species data through NBN Atlas	Yes	NBN Atlas Steering Groups	System agreed, implementation delayed due to delay in availability of developer and funding. Will be implemented by 31 st March 2018.	
	Hold stakeholder workshops and determine priorities for development of further functionality	Workshops held by 31/10/2017 Priorities agreed by 31/12/2017	Priorities, timescales & costs for further functionality agreed	Yes	All network members and funders	All Steering Groups requested postponement until early 2018 Event in Wales taking place on 28 th February Scotland have delayed holding event due to work on SBIF review	

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						Northern Ireland not in a position to hold an event this financial year due to issues with funding that have delayed the development of the NBN Atlas Northern Ireland. An event in England is tentatively scheduled for March.	
	Development and implementation of customisable user pages	Implemented by 31/03/2018	Users able to customise and save their account pages	Yes		Postponed to 2018/19	
	Sourcing and ingesting further habitat, spatial and environmental layers	Ongoing	Increased number of layers available	Yes		Ongoing	
	Review the NBN membership scheme to ensure it is fit for purpose and accessible to all current and potential members with clear benefits	Continuation of review started in 2016/17	Increase in the number and diversity of NBN members	Yes		Review to take place in April 2018.	
	Clarify Network roles and membership to promote ownership and engagement by	Initial discussions concluded by 31/12/2017	Network roles clear, greater engagement & ownership of actions from wider network	Yes	All network members and funders	On track	

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	the member organisations	Paper published by 31/03/2018					
	Review of NBN Trust Board & Governance	Initial discussions with board in July 2017 Findings and proposed approach agreed in November board meeting 'New' board in place by 31/03/2018	NBN Trust board includes Trustees with relevant skills to assist with the strategic aims of the organisation Articles of Association reviewed & updated	Yes		Completed	
	Develop and implement a sustainable funding model for the NBN Trust and prepare a medium term financial strategy	Medium Term Financial Strategy presented to board in July 2017 Implementation of 3 options with the aim of generation of 10% of income from these sources by 31/03/2018	The NBN Trust generates at least 50% of its income from non-government sources by 31/03/2020	Yes		Opportunities for advertising and sponsorship investigated Has been determined that this is not a viable income stream for the NBN at this time Initial enquiries made on HLF Resilient Heritage Grant	

* NBN Secretariat facilitate and co-ordinate, but discussions and decisions led by others