



APPLICATION FORM

PLEASE COMPLETE AND RETURN TO:

Sarah Hyslop
NBN Trust
Broadway Business Centre
32a Stoney Street
Lace Market
Nottingham
NG1 1LL
Or email to: support@nbn.org.uk

APPLICATION FOR THE POST OF:

Systems Developer

CLOSING DATE: 7 October 2017

Please tick if you would like an email acknowledging your application _____

NOTES:

- * REFER TO THE GUIDANCE NOTES ON HOW TO COMPLETE THIS FORM
- * DO NOT ATTACH A CV AS IT WILL NOT BE CONSIDERED

- * COMPLETE IN BLACK PEN OR TYPESCRIPT FOR COPYING PURPOSES
- * ANSWER ALL QUESTIONS

1. PERSONAL DETAILS

SURNAME		INITIALS	
ADDRESS		Tel DAYTIME	
		Tel HOME	
		E-MAIL	
POSTCODE			

2. PRESENT OR MOST RECENT EMPLOYMENT

EMPLOYER'S NAME AND ADDRESS _____ _____ _____	POST HELD
	DATES OF COMMENCEMENT AND LEAVING _____ _____
	PERIOD OF NOTICE REQUIRED

Please give a brief description of the duties and responsibilities you carry/carried out:

3. PREVIOUS EMPLOYMENT

DATES	EMPLOYER NAME AND ADDRESS	POSITION

4. TRAINING UNDERTAKEN/RELEVANT QUALIFICATIONS

Please give details of any relevant courses you have taken or qualifications you have gained, including specialist in-house training, short courses etc. Please also give details of the awarding body and dates of study/qualification.

DESCRIPTION OF COURSE AND DETAILS OF AWARDING BODY	DATES

5. CRIMINAL RECORD

PLEASE GIVE DETAILS OF ANY UNSPENT CRIMINAL OFFENCES IN ACCORDANCE WITH THE REHABILITATION OF OFFENDERS ACT (EXCEPTIONS) ORDER 1975 AND/OR (NORTHERN IRELAND) 1979.

6. REFERENCES

Please give details of two people, not related to you, who may be approached for references as to your suitability for the post. The first should be your present employer or your last employer if not currently employed. The second should be someone who is able to comment on your work abilities.

(1) NAME: _____
POSITION: _____
ADDRESS: _____

POSTCODE: _____
TELEPHONE: _____
E-MAIL: _____

(2) NAME: _____
POSITION: _____
ADDRESS: _____

POSTCODE: _____
TELEPHONE: _____
E-MAIL: _____

MAY WE CONTACT YOUR REFERENCES BEFORE YOUR INTERVIEW?

1.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2.	YES <input type="checkbox"/>	NO <input type="checkbox"/>

7. ADDITIONAL INFORMATION

Before completing this section, please read the enclosed **person specification** and **guidance notes** carefully. Use the requirements listed in the person specification as headings (eg Area A; Experience: Area B; Knowledge: Area C; Skills: Area D; Personal Qualities) and demonstrate how you meet the requirements by giving relevant details of your experience, skills and knowledge gained in employment or elsewhere. **Continue on back page and attach one additional sheet if necessary.**

I CONFIRM THAT TO THE BEST OF KNOWLEDGE THE INFORMATION GIVEN ON THIS FORM IS CORRECT.

SIGNATURE DATE

For monitoring purposes only - please tell us where you saw this post advertised.