

AGENDA

WEDNESDAY 5TH JULY, 11:00-15:00

NATURAL HISTORY MUSEUM, LONDON



8th Floor Meeting Room of Darwin Centre II (*this requires an escort, please either foregather at the main reception desk at the **Exhibition Road** entrance or assemble by the stairs in DC2, at the end of Dinosaur Way.*).

Lunch will be taken at 13:00 – 13:30

Chair: Professor Michael Hassell CBE FRS

Company Secretary & CEO: Dr Jo Judge

1. Apologies for absence
2. Welcome and Introductions
3. Minutes of last meeting and matters arising
4. Chairman's remarks
5. Items of business from the Chief Executive
 - Chief Executive Report (**TTE17-02 P01**)
Supporting papers relating to CEO report;
Business Plan (**TTE17-01 P02**) and NBN Strategic Action Plan (**TTE17-02 P03**)
Medium Term Financial Strategy (**TTE17-02 P04**)
Staff salaries proposal (**TTE17-02 P05**)
Board governance review update (**TTE17-02 P06**)
 - Risk Register (**TTE17-02 P07**)
6. Finance and Management Issues
 - Finance Report for Period 4 (**TTE17-02 P08**)
 - Business Matters
 - Honorary membership nominations (**TTE17-02 P09**)

Lunch

Speaker; Ellen Wilson to attend Board to give update on SBIF review (**TTE17-02 P10, P11, P12**)

Information papers

- Internal Audit Schedule and ToR for SNH (**TTE17-02 P13**)
- Communications (**TTE17-02 P14**)
- Captivating and Engaging Working Group Update paper (**TTE17-02 P15**)
- Report on the updates to BioD Services – transfer of shares and update to Articles (**TTE17-02 P16**)

8. AOB

9. Mark any required papers as confidential

10. Dates of next meetings; 8th November 2017. To set further dates for Feb and July 2018 once the Board governance review has taken place