

## AGENDA

WEDNESDAY 6<sup>TH</sup> JULY 2016, 11:00-15:00

Annual General Meeting to follow at 3pm

NATURAL HISTORY MUSEUM, LONDON



**8<sup>th</sup> Floor Meeting Room of Darwin Centre II** (*this requires an escort, please either foregather at the main reception desk at the **Exhibition Road** entrance or assemble by the stairs in DC2, at the end of Dinosaur Way.* ).

Lunch will be taken at 13:00 – 13:30

Chair: Professor Michael Hassell CBE FRS

Company Secretary & CEO: Dr Jo Judge

1. Apologies for absence
2. Welcome and Introductions
3. Minutes of last meeting and matters arising
4. Chairman's remarks
5. Items of business from the Chief Executive
  - Chief Executive Report (**TTE16-02 Paper 01**)  
Supporting papers relating to CEO report
    - NBN Priorities for 2016-17 (**TTE16-02 Paper 02**)
    - NBN Business Plan 2016-17 (**TTE16-02 Paper 03**)
    - Comms Report (**TTE16-02 Paper 04**)
    - Update on Atlas of Living England (**TTE16-02 Paper 05**)
    - Atlas Platform Updates (**TTE16-02 Paper 06**)
    - Information documents - Establishing an Effective GBIF Participant Node and Setting up a GBIF Participant Node
  - Technical Leadership and Management of the Atlases (**TTE16-02 Paper 07**)
  - Membership Review (**TTE16-02 Paper 08**)
  - Risk Register (**TTE16-02 Paper 09**)

### **Lunch**

6. Finance and Management Issues
  - Finance Report for Period 4 (**TTE16-02 Paper 10**)
  - Financial Audit 2015-2016 (**TTE16-02 Paper 11**)
  - Medium Term Financial Strategy (**TTE16-02 Paper 12**)
7. Board session; Data Holding Certificates
8. AOB
9. Mark any required papers as confidential
10. Dates of next meetings; 9<sup>th</sup> November 2016, 15<sup>th</sup> February and 5<sup>th</sup> July 2017